

VOLUNTEER ENROLLMENT FORM

Name: _____ Birthdate: _____
Mailing Address: _____ Phone: _____
City: _____ State: _____ Zip: _____
Emergency Contact Person: _____ Phone: _____
E-Mail Address: _____ Social Security #: _____
Education/Training/ Occupation: _____
What physical conditions should be considered in arranging your volunteer assignment?

AGREEMENTS

Use of Photo: I give permission to CD 4 Kids to use my photo in publicity? Yes___ No___
Signed _____

Release of Information: I understand that the information provided on this form may be disclosed for the purposes of volunteerism only.
Signed _____

Confidentiality: I agree to keep all information concerning students, school staff, parents, volunteers, or other individuals obtained while volunteering confidential.
Signed _____

Background Check: I agree to provide all the necessary information for the Coeur d'Alene School District to run a background check.
Signed _____

Declaration of Integrity: As an applicant for a volunteer position with CDA 4 Kids, I agree to sign a Declaration of Integrity.
Signed _____

Commitment Agreement: I am able to commit to ___hour(s) per week for CDA 4 Kids, to attend the provided training sessions, and to show up on time and as scheduled.
Signed _____

DECLARATION OF INTEGRITY

As an applicant for a volunteer position working with elementary school youth, associated with CDA4 Kids Community Centers, I recognize and understand the importance of committing to the Program's integrity guidelines and the need to model professional volunteer ethics when working with youth:

I, _____, agree to live by moral and ethical standards as expected by all volunteers working within the educational system in the State of Idaho and in particular the Coeur d'Alene School District.

I further declare that I have not been convicted of a crime as an adult or juvenile; I do not have an arrest record in this state or any other state; I do not have criminal charges pending against me; and I have never been involved in a child abuse or adult protection action.

Furthermore, I have not engaged in "inappropriate" conduct towards adults nor minors defined as: **General harassment (Definitions in Policy No. 443) and/or Sexual harassment (Definitions in Policy No. 443).**

I do declare that the above statements are factual and true.

Signature CD4 Kids Volunteer Applicant Date Signature Comm Resource Coord Date

Please circle items for which you would consider volunteering and/or for which you have experience and skills. (A circle only reflects your interest, not your commitment):

A. I enjoy meeting people and working in groups

- Greeting or hosting
- Playing music or entertaining
- Preparing mailings
- Providing people with information
- Recreation—sports & games
- Selling./marketing
- Serving or preparing food
- Working on committees
- Organizing a project
- Leading a fundraising activity
- Managing a team of people
- Public relations, public speaking
- Fundraising
- Mentoring
- Mechanics
- Medicine/health care
- Musician or entertainer
- Photography
- Research
- Sports
- Tutoring
- Telephoning
- Woodworking
- Writing

B. Other skills, abilities, and talents:

C. My Skills and/or Experiences

- Accounting
 - Artistic painting/design
 - Bookkeeping
 - Child care
 - Crafts
 - Carpentry
 - Clerical
 - Communications/media
 - Computer programmer
 - Computer data entry/processing
 - Counseling
 - Dance
 - Drawing
 - Driver or escort
 - Educator
 - Foreign language
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- Gardening
 - General repair
 - Internet
 - Knit, crochet, or sew

D. My Availability

- I want to work at home
- In the evenings
- One-day events or short-term projects
- Prefer regular schedule
- Week days _____
- Weekend

- DESIRE TO HELP KIDS and WORK WITH A TEAM OF PEOPLE HELPING KIDS**
- RECEIVED PROGRAM BROCHURE**
- SUBMITTED VOLUNTEER ENROLLMENT FORM**
- SIGNED DECLARATION OF INTEGRITY**
- BACKGROUND CHECK COMPLETED**
- WORKSHOPS COMPLETED* - see below**
- IDENTIFICATION BADGE, LANYARD, T-SHIRT ISSUED**
- VOLUNTEER ENTERED INTO CDA4 KIDS DATABASE**
- ASSIGNMENT MADE / ISSUED VOLUNTEER SCHEDULE**
- CERTIFICATE AWARDED**

	WORKSHOP NAME	DATE COMPLETE	WORKSHOP LEADER SIGNATURE
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

VOLUNTEER CHECK LIST

- DESIRE TO HELP KIDS**

- DESIRE TO WORK WITH A TEAM OF PEOPLE HELPING KIDS**

- APPOINTMENT WITH CDA4 KIDS LIAISON PERSON**

- RECEIVED PROGRAM BROCHURE**

- SUBMITTED VOLUNTEER ENROLLMENT FORM**

- SIGNED DECLARATION OF INTEGRITY**

- BACKGROUND CHECK COMPLETED**

- REGISTRATION CARD ISSUED**

- WORKSHOPS COMPLETED* - see below**

- IDENTIFICATION BADGE, LANYARD, T-SHIRT ISSUED**

- VOLUNTEER ENTERED INTO CDA4 KIDS DATABASE**

- ASSIGNMENT MADE / ISSUED VOLUNTEER SCHEDULE**

- CERTIFICATE AWARDED**

WORKSHOP NAME	DATE COMPLETED	WORKSHOP LEADER SIGNATURE
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1. _____

2. _____

3. _____

4. _____