

**Long Range Planning Committee**  
Minutes  
February 25, 2019  
Midtown Center - (4:30 pm – 6:00 pm)

**Members in Attendance:**

Jerry Anderson	Shane Grady	Donald Walters	Pam Westberg
Teresa Armstrong	Gary Louie	Tracy Weimer-Shull	Scott Maben
Mike Behary	Debora Nelson	Mary Wolfinger	<b>School Board Liaison:</b>
Sandy Brixen	Nancy Nelson	<b>District Staff Liaison:</b>	Lisa May
Jenn Decker	Jay Prickett	Steve Cook	<b>Guests:</b>
Ean Estep	Heather Riviere	Bryan Martin	Jennifer Brumley
Carrie Frank	Heather Somers	Jeff Voeller	

**Members not able to attend:** Jill Blackburn, Ronda Nash, Matthew Rakes, Kristie Williams, Lisa Rakes, Christena Linford, Teresa Kaiser, Stephen Romero, Steve Casey, Jeff Bengtson and Jessica Sewell.

**Welcome:** Chair, Jerry Anderson welcomed everyone and opened the meeting at 4:32 pm.

**Approval of January 28, 2019 Minutes:** Don Walters made the motion to approve the minutes and Jay Prickett seconded the motion. Members voted (17-0) and unanimously approved the minutes.

**Board Report:** Lisa May

- Bids are coming in for Lakes Middle School and are not the best news, but the Board is discussing and creating a plan to move forward.

**Superintendent Report:** Steve Cook

- The District is working on the next steps for Northwest Expedition Academy (NExA) to determine, if staff and parent claims are valid. Once this information is complete it will be presented to the Board for recommendation to consider the immediate needs of the current NExA facilities, including the costs to improve the conditions of the school and eventually bring the facility up to a standard that meets or exceeds the expectation for school facilities across the District. There is a NExA parent meeting scheduled for Thursday, February 28, to receive their input. The goal is to have this data back to the Board for the April meeting.
- If NExA students are moved to the Prairie site, boundaries will need to be changed. The District will recommend (by bid) bringing in someone outside the District to study and reconfigure the current boundaries. It will be important for the Long Range Planning Committee (LRPC) to add input to this process.

**Facilities and Planning:** Jeff Voeller

- Everyone received the Enrollment Projection Report and Interpretation guide, which is also posted on the LRPC site. The report uses three methods to make their five and ten year predictions. Coeur d'Alene Charter Academy and Kootenai Bridge Academy are not included in the report, but dual enrolled students are. Take time to review the report.
- Deferred Maintenance will be tracked through Ameresco Assesst Planner software. Once all information has been entered into the software, the District will be able to run reports showing the needs at our facilities. Ameresco will recommend how we move forward. Jeff stated that there is no budget for deferred maintenance.
- Everyone received the Facilities Acreage report, which is also posted on the LRPC site. Midtown's ten year lease will end this year and then the District will own it.

***Demographic Reports: Jay Prickett***

- Everyone received District enrollment reports to show where our families live per elementary, middle and high school. Any family can ask for a transfer to another school, if space is available. No new elementary out of District transfers are approved, unless they were grandfathered. Bryan Elementary School has a split boundary. Magnet schools have a prioritized lottery guideline they follow.

***Group Discussion, Questions and Answers:***

- LRPC split into four table groups to create topics of school needs and then the topics were compiled into the top five:
  - \* Elementary School
  - \* Middle School
  - \* Security
  - \* Deferred Maintenance
  - \* Land Acquisition
- Possible future needs to be addressed at a later date:
  - \* Borah (convert) to a preschool center.
  - \* High School (concern regarding 5A status with lower enrollments.)

***Next Meetings:***

- Wednesday, April 10, 2019 starting at 4:30 pm until 6:00 pm at Midtown Center.
- Monday, May 13, 2019 starting at 4:30 pm until 6:00 pm at Midtown Center.

***Adjourned:***

Chair, Jerry Anderson adjourned the meeting at 6:02 pm.

Submitted by Pam Westberg  
(Minutes approved 4/10/19)