

Long Range Planning Committee
Approved Amended Minutes
October 22, 2018
Midtown Center - (4:30 pm – 6:00 pm)

Members in Attendance:

Steve Casey	Christena Linford	Heather Riviere	Pam Westberg
Jeff Bengtson	Jenn Decker	Mary Wolfinger	School Board Liaison:
Teresa Armstrong	Matthew Rakes	District Staff Liaison:	Lisa May
Sandy Brixen	Debora Nelson	Steve Cook	Guests:
Nancy Nelson	Donald Walters	Jeff Voeller	Ean Estep
Jerry Anderson	Heather Somers	Bryan Martin	Jennifer Brumley
Tracy Weimer-Shull	Teresa Kaiser	Katie Ebner	
Gary Louie	Mike Behary	Scott Maben	

Members not able to attend: Jill Blackburn, Ronda Nash, Lisa Rakes, Jay Prickett, Stephen Romero, Shanna Riske, Kristie Williams and Carrie Frank.

Welcome: Chair, Jerry Anderson welcomed everyone and opened the meeting at 4:30 pm.

Future Meeting Dates/Times:

- November 26, 2018
- January 28, 2019
- February 25, 2019

Members voted (0-18) and approved meeting dates.

Elect Vice-Chair: Steve Casey made the motion to vote Jenn Decker as Vice Chair and members voted (0-18) and approved Jenn Decker as Vice Chair.

Approval of March 18, 2018 Minutes: Steve Casey made the motion to approve the minutes and Don Walters seconded the motion. Members voted (0-18) and approved.

Bylaws Review/Revision: Change Ex-Officio member title to Staff Liaison (Article V-Membership #12 & Article VI-Committee Operations #5). Jenn Decker made the motion to approve the Bylaws change and Sandy Brixen seconded the motion. Members voted (0-18) and approved.

Board Report: Lisa May

- LRPC Board Goals:
 - Collaborate with staff to build a 3-5 year demographic trend for analysis for building and growth.
 - Collaborate with staff to develop a facilities planning process with community input.
 - Engage the community to develop a list of criteria for the Board to consider for rezoning of schools.
- Lisa shared the direction for the Long Range Planning Committee (LRPC) Board goals and asked members to review and be prepared to start working on these goals at the next LRPC meeting.
- Lisa shared that the Board is participating in Governance training and working with the Superintendent to create a transparent Superintendent evaluation process.

Superintendent Report: Steve Cook

- Steve share that the LRPC Bylaws change is due to a need for separation between committee and the District staff. The District staff are not members, but liaisons to the committee members.

- The new Superintendent Evaluation/Goals process will have a rating scale, (Highly Effective, Effective, Developing and Ineffective) and all five Board Trustees will use this tool to evaluate the Superintendent with an overall rating. In January there will be a progress report and in June the final document will be finished and shared with the community.
- The second part of the evaluation is the Superintendent's goals, which are: Academic Achievement, Comprehensive Mental Health Plan and School Safety, Sustainable 3-5 years Facilities Plan and Community Engagement.
- The third part will be the Board's feedback and summary.
- The final evaluation will be published.
- There are three District curricular changes:
 - 1) Math 1 is going well and teachers are receiving lots of training and the Board is receiving the feedback.
 - 2) This year a full curricular audit is planned to see that we are vertically and horizontally aligned. The results should be back in May.
 - 3) Middle and high school English Language Arts (ELA) first year implementation is going well.
- The Board is working on moving forward with a levy this year. They have made no decision on the amount at this time. Salary and safety are top topics.
- Currently elementary enrollment is at 5235, middle school enrollment is at 2373 and high school enrollment is at 3276.
- Pam will add elementary and secondary enrollment reports monthly to the LRPC site.
- The building capacity calculations are posted on the LRPC site under the tab History/10-Year Plan.

Facilities and Planning: Jeff Voeller

- Jeff shared that the purchased Prairie/Ramsey site location (7.18 acres) is three parcels and has three homes on the property. All three homes have been sold and will be cleared off the property by January. Lakes Highway District is requesting a stoplight be installed. They are concerned with the safe access to schools. The new school will be designed to hold approximately 550 students.
- The NExA site is 6.28 acres and the City of Hayden wants to exchange extra land for the existing school for a community center. The concern is if you shift the current 250 NExA students to the new school and add the new growth in the area, the new school would be full before it opened.
- Once the Board decides on where to build the new elementary school, there will be a District-wide boundary/zoning change.
- The bond does not tell the District where to build. Prairie was purchased from the sale of the Thomas Lane property and from School Plus funds.
- The Board of Trustees are aware that the District needs two more elementary schools.
- The District just purchased forty acres between Huetter Road/Prairie Road/Harvest Road/Bean Road.
- Land north of Lancaster Road is Lakeland School District and south of Lancaster Road is CDA District.
- The District is looking at new software, AMERESCO. This software is an asset tracker that will track water heaters, HVAC, building conditions, etc. for replacement.
- Bond Projects Status:
 - * CHS – the new entry is coming along, classrooms are done and the gym is almost finished.
 - * Dalton – is complete and has just a few final items to close.
 - * LCHS – classrooms and the wrestling room are complete and the gym is almost finished.

- *LMMS – has hired a Construction Manager/General Contractor (GM/GC) – Gino Construction. Final bids will happen in January and the project will start in March.
- *Hayden Meadows – has a new gym floor that is completed.
- *Fernan – has a new bus loop completed.

- The District is working on safety and security and adding new secured entries, upgrading cameras, security film at entrances, electronic check in for bus students, privacy fencing, horns and strobe lights.

Question and Answers:

- By the next meeting we should know what our goal for this year is.
- The forty acres can be split between school levels. (State recommendation is ten acres for an elementary school, twenty acres for a middle school and thirty acres for a high school.)
- The middle school level is where the growth is and the Board agrees they will need to move forward and pass a bond to build another middle school in the future.
- The District does have the option to start at K-8 schools.
- It is a concern that the District is so transparent about needing land for future schools, as this could cause an increase in land prices.
- The bond delegated that the District open a new school. There has been no formal conversations with the Board regarding keeping NExA open, plus building a new school.
- Keeping NExA open would double staffing, (two buildings) if you keep it open and add a new school. It would be more cost effective to run one larger school.
- Lakes Highway District traffic study recommended a stop light on Prairie, as it is considered an interstate roadway.
- Demographic reports (located on the LRPC site) share population growth and migration movements that gives the District a better direction.
- Recently, Lakeland received gifted land for their future schools.
- ***Next Meeting:*** Monday, **November 26, 2018** starting at 4:30 pm until 6:00 pm at Midtown Center.

Adjourned: Chair, Jerry Anderson closed the meeting at 6:00 pm.

Submitted by Pam Westberg