

**Coeur d’Alene School District No. 271**

**INSTRUCTION**

**2700P1**

High School Graduation Requirements

Publication of Graduation Requirements

Prior to registering for high school, each student will be provided with a copy of the current graduation requirements. Graduation requirements shall also be included in the student handbook. Seniors must complete the graduation requirements before a high school diploma will be issued.

Credits

Students shall be expected to earn a total of forty-six (46) semester credits at Coeur d’Alene High School, on a traditional schedule; forty-six (46) credits at Venture High School, on a four (4) term block; and fifty-eight (58) credits at Lake City High School, on a block schedule for graduation from high school in order to complete graduation requirements. Special education students who have successfully completed their IEP leading to completion of high school will be awarded a diploma.

Coeur d’Alene School District Graduation Requirements:

Secondary Language Arts and Communication		9 credits
English (language study, composition, literature)	8 credits	
English 9	2 credits	
English 10	2 credits	
English 11	2 credits	
English 12	2 credits	
Speech or Debate	1 credit	
Mathematics		6 credits*
Algebra I or Algebra based course	2 credits	
Geometry or Geometry based course	2 credits	
One additional course taken during the senior year	2 credits	

The final mathematics course must be taken in the last year of high school in which the student intends to graduate. For the purposes of this procedure, the last year of high school shall include the summer preceding the fall start of classes. Students who return to school during the summer or the following fall of the next year for less than a full schedule of courses due to failing to pass a course other than math are not required to retake a math course as long as they have earned six (6) credits of high school level mathematics.

Science		
Secondary Science		6 credits*
Biological Science	2 credits	
Physical Science	2 credits	
1 additional course	2 credits	
*(4 credits shall be laboratory sciences)		

Social Studies		5 credits
Government	2 credits	
US History	2 credits	
Economics	1 credit	

Arts and Humanities	4 credits	
World History	2 credits	
Interdisciplinary Humanities, Fine Arts or World Language	2 credits	

Health/Wellness		1 credit*
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\*(For students who enter 9<sup>th</sup> grade in Fall 2015 or later, each student shall receive a minimum of 1 class period on psychomotor cardiopulmonary resuscitation (CPR) training as outlined in the American Heart Association (AHA) Guidelines for CPR to include the proper utilization of an automatic external defibrillator (AED) as part of the Health/Wellness course.

Physical Education		1 credit
Technology (see requirements in 2700E)		1 credit

Senior Project: Written and oral presentation by the end of 12 <sup>th</sup> grade. District guidelines set at the District level		1 credit
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Elective Credits	Coeur d'Alene High School:	12 credits
	Lake City High School:	24 credits
	Venture High School:	12 credits

Post-Secondary Readiness Plan: 4-year Learning Plan created at the end of the 8<sup>th</sup> grade

Advanced Opportunities: Districts must offer. These include Dual Credit, Advanced Placement, or Career Technical Ed. (8 in 6; and Map are also available)

College Entrance Exam: According to Idaho State Board rule (and revised in 2013), all Juniors are required to take a college entrance examination, of which the ACT and/or SAT are recognized. In the Coeur d'Alene School District, **Juniors are expected to take the SAT.**

\* In unique circumstances, the building principal, in conjunction with District Director, may waive this specific examination.

Dual enrolled students, or students who are home schooled may participate in courses within the District on a space-available basis

### Learning Plan

No later than the end of grade eight (8) each student shall develop a parent-approved learning plan for their high school and post-high school options. The learning plan will be developed by students and parents or guardians with advice and recommendation from school personnel. It will be reviewed annually and may be revised at any time. The purpose of a parent-approved learning plan is to outline a course of study and learning activities in which the student will engage while working toward meeting the district's graduation standards. The school district will have met its obligation for parental involvement if it makes a good faith effort to notify the parent or guardian of the responsibility for the development and approval of the learning plan. A learning plan will not be required if the parent or guardian requests, in writing, that no learning plan be developed.

### Middle School Credit

If a middle school student completes any required high school course with a grade of C or higher before entering the ninth grade, and if that course meets the same standards that are required in high school and the course is taught by a teacher certified to teach high school content, then the student has met the high school content area requirement for such course. The student shall be given a grade for the successful completion of that course and such grade and the number of credit hours assigned to the course shall be transferred to the student's high school transcript and the student's parent or guardian shall be notified in advance when credits are going to be transcribed. However, the student's parent or guardian may elect to not have the credits and grade transferred to the student's high school transcript. The student still must complete the required number of credits in all high school core subjects identified above in addition to the courses completed in middle school, unless the student is a participant in the 8 in 6 Program.

### College Entrance Examination

A student must take the SAT college entrance examination before the end of the student's twelfth grade year. Students have the opportunity (cost free) to take the SAT their eleventh grade year.

A student may be eligible to take an approved placement exam during their senior year in order to meet the college entrance exam requirement if the student is:

1. Enrolled in a special education program and has an Individual Education Plan that specifies accommodations not allowed for a reportable score on the approved tests; or
2. Enrolled in a Limited English Proficient program for three (3) academic years or less; or

3. Enrolled for the first time in grade twelve (12) at an Idaho high school after the spring statewide administration of the college entrance exam; or

A student who misses the statewide administration of the college exam during the student's eleventh (11<sup>th</sup>) grade year may instead take the examination during his or her twelfth (12<sup>th</sup>) grade year if the student:

1. Transferred to an Idaho school district during his or her eleventh (11<sup>th</sup>) grade year;
2. Was homeschooled during his or her eleventh (11<sup>th</sup>) grade year; or
3. Missed the spring statewide administration of the college entrance exam for a documented medical reason.

### Senior Project

The purpose of the Senior Project is to involve student in active learning beyond the classroom and the opportunity to learn actual experience in an area the student self-selects. The student may be guided by a community mentor/expert.

A complete Senior Project contains four categories:

- Academic – the project involves formal instruction from a professional in the field;
- Community Service – the project connects the student to genuine service;
- Career – the project involves potential future employment; and
- Personal Growth – the project presents a unique personal challenge.

### State Required Achievement Test

In addition to obtaining the necessary credits as outlined above, a student will take the State Required Achievement Test as defined by State Board of Education rules.

### Civics Test

Beginning with the class of 2017, all secondary students must successfully pass the civics test or alternate path. "Civics test" as used herein means the 100 questions used by officers of the United States citizenship and immigration services as a basis for selecting the questions posed to applicants for naturalization.

The District will determine the method and manner in which to administer the civics test. A student may take the civics test, in whole or in part, at any time after enrolling in grade 7 and may repeat the test as often as necessary to pass the test. The District will document on the student's transcript that the student has passed the civics test.

The applicability of this requirement for students who receive special education services will be governed by the student's Individualized Education Plan.

### Outstanding Debts and Borrowed Property

As a further condition of graduation, and as a condition of issuance of a diploma or certificate, or as a condition for issuance of a transcript, all indebtedness incurred by a person when he or she was a student must be paid. Furthermore, all books or other instructional material, uniforms, athletic equipment, advances on loans, or other personal property of the School District borrowed by the person when he or she was a student of the District must be returned. The payment of fines may be excused upon an adequate showing of financial need or other emergency.

Outstanding fines will not cause a delay in transferring school records to another school district or prevent a student from enrolling in any other school.

### Waiver of Requirement

Graduation requirements generally will not be waived under any circumstances. However, in rare and unique hardship circumstances, the Principal may recommend and the Superintendent may approve minor deviation from the graduation requirements.

### Alternative Programs

Credit toward graduation requirements may be granted for planned learning experiences from accredited programs, such as summer school, university courses, correspondence courses, and online/virtual courses.

Credit for work experience may be offered when the work program is a part of and supervised by the school.

All classes attempted at Coeur d'Alene School District high school and all acceptable transfer credits shall be recorded on the transcript. All grades earned, including failures and retakes, shall be recorded as such and utilized in the calculation of Grade Point Average and class rank. Credit shall be awarded only once regardless of repetition of the course.

### Honor Roll

A student must have a minimum grade-point average of 3.00 or better to be placed on the honor roll. Specific information regarding honors at graduation is included in the student handbook.

### Class Rank (Grade Point Average)

Class Rank is compiled from semester grades. Courses not eligible for GPA are designated with an asterisk on the report card.

The grading scale is calculated on the 5.00 system:

Placement	Standard Class	Advanced Learning Program (ALP)	Advanced Placement (AP)
A	4.0	4.5	5.0
A-	3.7	4.2	4.7
B+	3.3	3.8	4.3
B	3.0	3.5	4.0
B-	2.7	3.2	3.7
C+	2.3	2.8	3.3
C	2.0	2.5	3.0
C-	1.7	2.2	2.7
D+	1.3	1.8	2.3
D	1.0	1.5	2.0
D-	.07	1.2	1.7
F	0	0	0

Failure to meet the minimum requirements in any course is an F.

To calculate GPA:

1. Exclude all non-GPA courses including Driver Education and all aide positions;
2. Count the number of As, Bs, Cs, Ds, and Fs in the remaining courses and multiply by the number of grade points for each letter grade received. Required and elective P.E. courses will be figured in the G.P.A.
3. Divide the grade points by the number of credits in GPA courses. This will give you the GPA.

To calculate rank:

1. Valedictorians will always receive the class rank of 1;
2. Salutatorians will always receive the class rank of 2; and
3. Subsequent students will be ranked starting at 3 by single count thereafter.

The GPA and rank for seniors is calculated based on seven (7) semesters of school work. Grades earned during the final semester shall not count for the purpose of this policy.

#### Valedictorian/Salutatorian Procedure

1. To be eligible for Valedictorian/Salutatorian, students must be in a college-preparatory program appropriate to colleges and universities. GPA for the designation of

Valedictorian(s) and Salutatorian(s) **only**, shall be calculated by using 30 credits according to the following table and by using the highest credits earned in each category:

<b>Subject Area</b>	<b>Number of Credits</b>
English	7
Science	5
Mathematics	5
Social Studies	5
Foreign Language	3
Student Option	5
<b>TOTAL</b>	<b>30</b>

Course selection for the worksheet will be determined by the counselor in conjunction with the student. The grading scale is calculated on a 5.0 system.

2. GPA's calculated by this method used to determine Valedictorian(s) and Salutatorian(s) will be rounded to the nearest hundredth.
3. The student(s) with the highest average using this method shall be determined to be Valedictorian(s). The student(s) with the second highest average shall be determined to be the Salutatorian(s).
4. Repeated and Independent courses shall not be counted in Valedictorian/Salutatorian calculations

Procedure History:

Promulgated on: 5/5/14

Revised on: 7/7/14, 10/6/14, 2/1/16, 7/11/16