

Personal Electronic Devices

**Coeur d’ Alene School District Bring Your Own Device (BYOD) Program**

With parental permission, students in the Coeur d’ Alene School District have the option to bring his/her own Personal Electronic Device (PED) to school and to access a secure, filtered network. Each student’s use of his/her own wireless PED on school grounds shall be subject to applicable rules and regulations including, but not limited to, the restrictions described herein. Both student and parent must sign the Student Technology Use Agreement in order to participate in this program, bring his/her own device to school and/or access the school’s Internet gateway.

**Definition of “Device”**

For purposes of the Bring Your Own Device program, “Device” means Personal Electronic Devices (PED)s are personally owned wireless and/or portable electronic hand-held equipment that include but are not limited to laptops, existing and emerging mobile communication systems and smart technologies with digital audio, photo or video capability (cell phones, smart phones, etc.), portable Internet devices (tablet PCs, e-readers, etc.), hand-held entertainment systems or portable information technology systems that can be used for: word processing, wireless Internet access, image capture/recording, sound recording and information transmitting/receiving/storing, etc.

Students in Grades K-5

Students in grades K-5 may elect to participate in the Coeur d’ Alene School District Bring Your Own Device (BYOD) program. Grade K-5 students may possess PEDs in school, on school property, during after-school activities (e.g. extra-curricular activities) and at school-related functions, provided that during school hours and on school vehicles the PEDs are powered completely off (i.e., not just placed into vibrate/silent mode) unless being used for an educational or instructional purpose with teacher permission.

Students in Grades 6-12

Students in grades 6-12 may elect to participate in the Coeur d’ Alene School District Bring Your Own Device (BYOD) program. Grade 6-12 students may possess PEDs in school, on school property, during after-school activities (e.g. extra-curricular activities) and at school-related functions, provided that during school hours and on school vehicles the PEDs are on vibrate or silent mode unless being used for an educational or instructional purpose with teacher permission.

All Levels – Students

In order to participate in this program, K - 12 students and their parent(s) must read, sign and submit the Coeur d' Alene School District Student Technology Use Agreement. With a signed agreement, students may use PEDs for an educational or instructional purpose (e.g. taking notes, recording a class lecture, writing papers, class projects, using the Internet for research) with the teacher's permission and supervision.

During regular school days, a filtered Internet gateway will be available to students, via wireless connectivity. Students shall only use the District-provided filtered Internet gateway to access the Internet and are strictly prohibited from accessing the Internet through their own data plan or any other means. In particular, students shall not use their personal unfiltered Internet connective devices such as but not limited to cell phones/cell network adapters (tethering) to access outside unfiltered Internet sources while on the campus for school purposes. In no circumstances shall the device be allowed to physically connect to the District's network. (The preceding prohibitions do not apply to District laptops, tablets, iPads or authorized assistive technology devices.)

*On school grounds* students are prohibited from using PEDs to capture, record or transmit the words (i.e. audio) and/or images (i.e., pictures/video) of any student, staff member or other person in the school without express prior notice and explicit consent for the capture, recording or transmission of such words or images. Using a PED to take or transmit audio and/or pictures/video of an individual without his/her consent is considered an invasion of privacy and is not permitted, unless authorized by the building principal or other member of the District's professional staff.

A student who intentionally commits, or conspires to commit, or aids or abets, an act of harassment, intimidation or bullying against another student or staff member through the use of a land line, cell phone, or electronic transmission (e.g. text messaging, e-mail, IM, blog, webpage, social networking) regardless of where it is initiated, whether at a residence, a public place or on school property, during school hours or outside the school day may be referred to law enforcement. (Policy 3295; Idaho Code 18-917A).

Use of a PED to exchange information (i.e. text messaging), access wireless resources or the Internet during assessments will be considered cheating. The use of a PED for the purpose of cheating and/or plagiarism will result in confiscation of the device. Repeated violations may result in removal from class, loss of credit, suspension and/or expulsion.

No use of a PED will be permitted in the restrooms or locker room areas at any time.

No expectation of confidentiality will exist in the use of PEDs on school premises/property.

Possession of a PED by a student is a privilege that may be restricted and/or forfeited if a student fails to abide by the terms of these procedures and the Student Technology Use Agreement, or otherwise engages in misuse of this privilege.

Students are responsible for the safety and security of their PED. The District will assume no responsibility in any circumstance for the loss/destruction/damage or theft of a PED. Students will be responsible for locating such lost/stolen items. Students will not be able to charge PEDs at school, or print from their devices.

### **CONSEQUENCES FOR MISUSE OF PERSONAL ELECTRONIC DEVICES (PED)s**

On the first offense, a warning may be given, depending on the severity of the infraction.

On the second offense, any PED will be confiscated and a parent/guardian will be required to pick up the device.

On the third offense, the PED will be confiscated, a parent/guardian will be required to pick it up, and the student will attend an after school detention.

On the fourth offense, the PED will be confiscated until the next school day, a parent/guardian will be required to attend a conference with an administrator and the student before picking it up, and the student will be assigned suspension (either ISS or out of school).

For additional consequences for violation of PED use or the Student Technology Use Agreement, one or more of the following penalties may be assessed at the discretion of the school administration:

- Suspension or revocation of participation in the BYOD program, computing and/or other similar privileges.
- Disciplinary action assigned by school administration, including suspension and/or expulsion in extreme cases.
- Restitution to Coeur d' Alene School District for resources consumed.
- Legal action including but not limited to an action to recover damages.
- Referral to law enforcement agencies for investigation.

Student refusal to surrender the PED will immediately advance the consequence minimally to the fourth offense above and will be subject to any consequences of insubordination.

### All Levels – Staff

To effectively manage PED use and allow students and staff to focus on learning, staff members will:

1. Provide students with clear expectations regarding when and how PEDs may be used in the classroom and school building.
2. Provide students with clear procedures for the use of PEDs.
3. Post signage which addresses appropriate use of PEDs.
4. Consistently circulate the classroom and monitor students to observe student use of PEDs.

POLICY REFERENCE:

3330 – Student Discipline

3270 – Acceptable Use of Electronic Networks

3295 – Prohibition Against Student Harassment, Intimidation, Bullying and Cyber Bullying

3370 – Search and Seizure

3335 – Academic Honesty/Plagiarism

Policy History:

Adopted on: August 4, 2008

Revised on: November 7, 2011, December 23, 2013, March 17, 2014, October 5, 2015