

Public Participation in Board Meeting

The Board of Trustees welcomes public comment at any of its regular monthly meetings. Members of the public are asked to follow the procedures listed below.

Public Comment at Board Meetings

Public comment may be taken on district-related items. In general, each speaker will be allowed one opportunity to address the Board and will be limited to three (3) minutes. Should a large number of the public wish to speak on the same issue or topic, members of the public are encouraged to select a representative(s) to summarize their position. Additionally, the Board Clerk may accept written comments for distribution to the Board. The Board may decline to hear any matter at its discretion.

Written materials for Board Members should be submitted to the Clerk. The written material must include the name, address and telephone number of the person submitting it. A copy of the materials that meet these requirements will be forwarded to Board Members when received. Materials should not be sent directly to Board Members. Materials may be presented or mailed to the Clerk at 1400 N. Northwood Center Ct., Coeur d'Alene, ID 83814.

If a topic is being considered by a committee established for that purpose, the Board may refer the public comment to that committee.

Because of the diversity of issues, members of the Board will not respond to public comment. Instead, issues may be recorded and referred to the proper staff person for follow-up. The Chair may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive, obscene, repetitive, or irrelevant. The Board of Trustees as a whole shall have the final decision in determining the appropriateness of all such rulings.

Nothing in this policy shall prohibit the removal of any person who willfully disrupts a meeting to the extent that orderly conduct is seriously compromised. Defamatory or abusive remarks are always out of order. The Chair may terminate the speaker's privilege of address if, after being called to order, the speaker persists in improper conduct or remarks.

If a special meeting has been held to obtain public comment on a specific issue, the Chair of the Board may not recognize speakers wishing to comment on the same topic at a regular meeting of the Board.

Formal Presentation at Board Meetings

Members of the public wishing to make a formal presentation to the Board at a regularly scheduled Board meeting, must submit a written request at least (1) week in advance through the

Board Clerk. Request shall include the name of individual(s)/group presenting, subject matter to be discussed and all presentation materials. Requestor will be notified regarding whether their request to address the Board has been granted and, if so, will be provided the approximate time as set forth on the agenda.

NOTICE

**DUE TO THEIR SENSITIVE NATURE, COMMENTS OR COMPLAINTS
ABOUT PERSONNEL OR INDIVIDUAL STUDENTS WILL NOT BE
HEARD IN PUBLIC BOARD MEETINGS.**

Any complaint about the District, including instruction, discipline, District personnel policy, procedure or curriculum, should be referred through proper administrative channels before it is presented to the board for consideration and action. All complaints should be resolved through proper channels in the following order: (See also policy 4110.)

1. Teacher or Staff
2. Principal or Supervisor
3. Director or Administrator
4. Superintendent
5. Board of Trustees

Procedure History

Promulgated on: 11/4/13

Revised on: 6/22/15, 12/7/15, 10/7/19