

**INSTRUCTION**

School Year, Calendar, and Instructional Hours

School Fiscal Year

The fiscal year of the school is from July 1 to June 30.

School Calendar

The Board annually shall establish the dates for opening and closing classes, teacher in-services, the length and dates of vacation, and the days designated as legal school holidays. Each year the school calendar will be drafted and submitted through administrative channels for staff review during the spring prior to the beginning of the school year. The Board will approve the calendar for the upcoming school year no later than the regular June Board meeting.

Holidays / Commemorative Days

School holidays shall include New Year’s Day, Memorial Day, Independence Day, Thanksgiving Day, and Christmas Day.

Each school in session on Veterans Day will conduct and observe an appropriate program for at least on class period remembering and honoring American veterans.

For those commemorative days that fall on a school day, the teachers and students shall devote a portion of the day on each such day designated in I.C. § 73-108.

Instructional Hours

The District shall annually adopt and implement the minimum number of instructional hours for students at each grade level as follows:

<u>Grades</u>	<u>Hours</u>
K	450
1-3	810
4-8	900
9-12	990

Instructional hours may include school assemblies, testing and other instructionally related activities involving students directly. Instructional hours will not include transportation to and from school, time between classes, recess and lunch periods.

The Board may reduce the annual required instructional hours:

- Up to a total of twenty-two (22) hours to accommodate staff development activities;

- Up to a total of eleven (11) hours for emergency school closures due to adverse weather conditions and facility failures; and
- Up to an additional total of eleven (11) hours for 12<sup>th</sup> grade students.

The Board will provide access to the minimum annual required instructional hours for all District students, even if the student is enrolled in a multiple shift program.

Student and staff activities related to the opening and closing of the school year, grade reporting, program planning, staff meetings and other classroom and building management activities will not be counted as instructional hours and will not be used to reduce the annual required instructional hours.

If appropriate, the Board will request exemption to the required instructional hours, or the reduction thereof, from the State Superintendent of Public Instruction for any school in the District when closure of that school for unforeseen circumstances does not affect the attendance at other district schools.

Legal Reference: I.C. § 33-506      Organization and government of board of trustees  
                           I.C. § 33-512      Governance of schools  
                           I.C. § 33-701      Fiscal year – Payment and accounting of funds  
                           IDAPA 08.02.01.250.01    Required Instructional Time  
                           IDAPA 08.02.01.250.03    Day in Session When Counting Pupils in Attendance

Policy History:

Adopted on: 2/3/14

Revised on: