

Duties of the Treasurer

The Treasurer shall have such duties as prescribed by the Board. Such duties include:

1. Keeping a full and accurate record of the financial transactions of the School district; and
2. Depositing the monies of the School District in accordance with the provisions of the Public Depository Law revised statutes.

The Treasurer shall be placed under fidelity bond issued by a surety company authorized to do business in the State of Idaho in such amount as determined by the Board or under personal bond equal to twice such determined amount with at least two (2) sureties who each shall qualify as in the case of sureties on the bonds of county officers.

The treasurer shall account for the deposit of all moneys of the District in accordance with the provisions of the public depository law.

The Board may elect one (1) or more assistant treasurers who shall have such duties as prescribed by the Board. Assistant treasurers shall act at and under the control, supervision and direction of the Treasurer. An assistant treasurer may perform the statutory duties prescribed by law for the Treasurer to the extent authorized by the Board.

Legal references: I.C. § 33-506 Organization and government of board of trustees
 I.C. § 33-509 Duties of the treasurer
 I.C. § 33-509A Assistance treasurers
 Chapter 1, Title 57, Idaho Code

Policy History:

Adopted on: November 4, 2013

Revised on: