

THE BOARD OF TRUSTEE

Wearing Masks and Face Coverings Procedures

These procedures apply to district policy 1207 when the School District is operating in Category Yellow or Category Orange.

Mask Breaks:

The Board recognizes that students and staff will need mask breaks throughout the day. These breaks should occur only in an environment that maintains the overall safety of staff and students by maintaining social distancing and taking the break in an area that is well ventilated. Students and staff must be a minimum of 6 feet apart prior to removing their mask. A well-ventilated area includes, but is not limited to a gymnasium, large multipurpose room, cafeteria, and/or outdoor space.

Instructional Mask Break:

Students and staff must receive prior approval from the Superintendent or designee before engaging in an instructional mask break. An instructional mask break occurs when students and staff are located outdoors, or in a location that provides for strict social distancing and is well ventilated. The students and staff must be participating in silent and independent activities (such as reading or writing) and must be stationary (sitting or standing in one location) while their mask is removed. An example of an instructional mask break could be, but is not limited to, a class participating in independent reading in a large outdoor area. If a staff member needed to enter a student's space of 6 feet of social distance during a mask break, the student and staff member would be required to put their masks back on for this interaction. **For any inside classroom mask removal outside of eating, drinking and personal mask breaks; prior approval must be given by the Superintendent or Asst. Superintendents.**

Planned Non-Instructional Mask Breaks:

A non-instructional mask break occurs when students and staff are located outdoors, or in a location that provides for strict social distancing and is well ventilated. The students must be participating in a structured activity led by a CDA Public Schools employee that can ensure social distancing is maintained while their mask is removed. An example of a non - instructional mask break could be, but is not limited to, a class taking a mask break outdoors, standing in a semicircle with all students and staff members standing more than 6 feet apart. Another example would be a staff member leading students in a game, such as Simon Says, in an outdoor space that allows for all students and staff to maintain 6 feet of distance while masks are removed.

Personal Mask Breaks:

Students may request a brief (less than 1 minute) break to remove their mask while in the classroom or location on school grounds. Staff must approve the student taking this break, prior to the student removing their mask to ensure the student is at least 6 feet away from other students and staff members. Staff may take a personal mask break if they are at least 6 feet away from students and other staff members.

Eating and Drinking:

Students and staff are permitted to remove their masks for eating and drinking. While in Category Orange, students will be socially distanced (at least 6 feet apart) from other students and staff. Students should wash their hands prior to eating and after they are finished.

Elementary Recess:

Students will wash their hands before and after recess breaks. When students are engaged in free play on the playground (including play structures) their masks will remain on. Students will be allowed to remove masks during recess if they are engaged in a non-instructional mask break and being led in a structured activity that meets all of the requirements noted above.

Accommodation:

A student, parent, or legal guardian must submit the Medical Condition form with a physician's signature to the student's school in person or via fax or email. The District Accommodation Team will review the description of the medical condition necessitating an accommodation and will determine if and what accommodations are necessary. The District Accommodation Team may contact the family to get more information or clarification. The principal or designee will then notify the parent/guardian of the result of the accommodation team's recommendation. Each student's accommodation will be documented by the school nurse as a health accommodation in Skyward.

While the accommodation recommendation is pending: Students may choose to wear a mask approved in 1207 Mask Policy and attend in-person instruction. If students choose not to wear an approved mask while approval is pending, they will be asked to participate in remote learning.

Students without a mask and no documented accommodation: Students will be offered a mask if they do not have a mask when arriving at District-sponsored transportation (bussing) and/or school grounds. If a student refuses to wear a mask during this first contact the following procedures will be followed:

Transportation: If a student refuses to wear a mask, they are in violation of District Policy. If a student is with a parent/legal guardian, the bus will leave the student with that parent/guardian and not transport them to school. Parents/legal guardians will be required to transport the student to school and reminded that the student will not be permitted to attend in-person instruction without a mask and/or a physician's documented accommodation.

If a student still refuses to wear a mask and the parent/guardian is not present, an isolation area in the first or second seat in the aisle opposite the driver will be provided for the student without a mask.

The bus driver will then call transportation to inform them of a student being transported without a mask. Transportation will alert the school administration to meet the student upon arrival at the school.

Transportation will document the incident and name of the student.

If a student arrives a second day without a mask, the student will be offered a mask and referred to school administration.

At the School: Students will be asked to wait in a socially distanced location and the parent/legal guardian will be called to pick the student up from school. The student will not be permitted to return to in-person instruction until the Medical Condition form has been completed by the student's physician and mask accommodation has been recommended to the student. If the student does not have a Medical Condition form completed by a physician they will not be permitted to attend in-person instruction.

Procedure History:

Promulgated on: 9/14/20

Revised on: