

Annual Organization Meeting

After the issuance of the election certificates to the newly elected trustees in November, and on the date of its regular January meeting, the Board shall elect from among its members a Chair and a Vice-Chair to serve one-(1)-year terms. The Board shall also elect a Clerk and a Treasurer, who may be members of the Board of Trustees or, in the discretion of the Board, either or both positions may be selected from among competent and responsible persons outside the membership of the Board. The Board, in its discretion, may allow compensation for the Clerk and for the Treasurer if other than the County Treasurer. If a Board Member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the Chair and the Vice-Chair, the Board shall elect a Chair pro tempore, who shall perform the functions of the Chair during the latter's absence. The Clerk shall act as Board secretary.

The Board, at its annual meeting, will establish the regular monthly school Board meetings date, time, and location for the year.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

1. Swearing in of newly-elected trustees.
2. Call for nominations for Chair to serve during the ensuing year.
3. Election of a Chair.
4. Call for nominations for Vice-Chair to serve during the ensuing year.
5. Election of a Vice-Chair.
6. Election of a Clerk.
7. Election of a Treasurer.
8. Establish regular monthly meeting time, location, and dates.
9. Assumption of office by the new Chair.
10. Review the code of ethics.

Policies shall continue from year to year until and unless the Board changes them. The Board may appoint a Standing or Ad Hoc Committee at any regular or special meeting during the year. A Board member may be appointed as a liaison to a committee at that time.

Legal Reference: I.C. § 33-506
I.C. § 33-510

Organization and government of board of trustees
Annual meetings – Regular meetings – Board of Trustees

Policy History:

Adopted on: 11/4/13

Revised on: 8/6/18, 11/4/19