Certificated Personnel Reemployment

Certificated personnel of the district will be employed pursuant to a written contract, on a form approved by the State Superintendent of Public Instruction.

The district will enter into employment contract with individuals who hold a valid certificate for the position they will be assigned on the date employment commences pursuant to the contract, unless a waiver has been requested and received from the state department of education.

The Board shall act in accordance with Idaho Code 33-515A.

Delivery of Contract

Delivery of a contract may be made only in person; by certified mail, return receipt requested; or electronically, return receipt requested. If delivery is made in person, the delivery must be acknowledged by a signed receipt.

If a District delivers contracts via electronic means, with return electronic receipt, and the District has not received a returned signed contract and has not received an electronic read receipt from the employee, the District shall then resend the original electronically delivered contract to the employee via certified mail, return receipt requested, and provide such individual with a new date for contract return.

Return of the Contract

A person who receives a proposed contract from the District shall have ten (10) days from the date of delivery to sign and return the contract.

Failure to Accept or Acknowledge

Should a person willfully refuse to acknowledge receipt of the contract or if the contract is not signed and returned to the Board within the designated time period, the Board may declare the position vacant. Through this policy the Board delegates to the Superintendent and/or Human Resources Director the power, as the designee of the Board, to declare such position vacant should a signed contract not be returned within the designated period.

Cross Reference: Policy 5340 Evaluation of Certificated Personnel
Policy 6100 Superintendent

Legal Reference I.C. § 33-507 Limitation upon Authority of Trustees
I.C. § 33-513  Professional Personnel
I.C. § 33-514  Issuance of Annual Contracts – Support programs –
Categories of Contracts – Optional Placement
I.C. § 33-514A  Issuance of Limited Contract – Category 1 Contract
I.C. § 33-515  Issuance of Renewable Contracts
I.C. § 33-515A  Supplemental Contracts
I.C. § 33-1004H  Foundation Program – State Aid - Apportionment

Policy History:
Adopted on: 11/2/15
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