Procedures

Procedures are detailed directions developed by the administration to put policy into practice. They tell how, by whom, where and when things are to be done.

The Superintendent shall develop such administrative procedures as are necessary to ensure consistent implementation of policies adopted by the Board.

When a procedure is developed, the Superintendent shall submit it to the Board as an information item prior to implementation. Such procedures need not be approved by the Board, though they may be revised when it appears that they are not consistent with the Board's intentions as expressed in its policies. Procedures need not be reviewed by the Board prior to their issuance; though on controversial topics, the Superintendent may request prior Board approval. Where required by statute, Board procedures will be approved by the Board.

Legal Reference:
I.C. § 33-506 Organization and government of board of trustees
I.C. § 33-513 Professional personnel

Policy History:
Adopted on: November 4, 2013
Revised on: