

NAMING OF FACILITIES AND SCHOOLS

It is the policy of the Coeur d’Alene School District #271 that school board approval is obtained for all decisions to name or change the name of any District facilities.

For the purpose of this policy, “facilities” includes individual buildings, rooms, internal spaces, streets, landscape materials and associated exterior furnishings, courts, athletic fields, open space and all other areas owned, operated, or controlled by School District #271.

Adopted: 2-27-12 Reviewed: _____ Revised: _____

NAMING SCHOOLS

The Board welcomes suggestions for school names, retaining the right to reject any name deemed vulgar, inappropriate or contrary to the intents of the district. Notice of the intent to name or rename a particular school or facility will be published for 2 weeks, in the newspaper and posted at appropriate locations within the district. Such publication will state a deadline. During this 2-week period, community members may offer their suggestions, written or verbal, at the Coeur d'Alene's School District office. A name recognition committee, formed by the superintendent, will review all possible suggestions to identify four (4) names for Board consideration. The Superintendent will forward the committee's recommendations to the Board of Trustees for discussion during an open session. Notice of such deliberation will be published in the agenda prior to the Board's meeting. Although the Board will consider carefully community recommendations for school names, the final responsibility for officially naming a school building rest with the Board of Trustees.

NAMING FACILITIES

The Board of Trustees may name new and existing buildings/facilities according to the following pattern; but not limited to:

- Area names of historical significance
- Geographical landmarks
- Area names
- Housing developments
- Trees
- Directional names
- Broad regional names showing geographical influence
- Historical persons of influence and eminence

The principal or appropriate administrator will prepare a written report summarizing school and community recommendations for the proposed new name(s).The report will be submitted to the Superintendent. The Superintendent shall then make a recommendation to the Board for consideration.

COMMEMORATIVE NAMING OF FACILITIES

The School Board recognizes that respect and gratitude for individuals who have made significant contributions to School District #271 and the community may be expressed by naming a facility in honor of those individuals.

Acknowledgment in this manner perpetuates the memory of the contribution and provides a sense of history for future students, staff, and residents. Any new School District #271 facility may be designated to be named.

Names may include a living or deceased person who has made significant contributions to the district through longevity or service, exemplary leadership, philanthropic contributions or other significant means.

This policy does not bind the Board of Trustees to name buildings or facilities after persons or organizations who have contributed to the district.

All requests for the naming of facilities must be presented to the Superintendent through a formal letter with the reason(s) for the request. A community committee consisting of (1) Board member, Superintendent/Associate Superintendent (as non-voting members) and (4) Board appointed patrons will make the recommendation to the Board for acceptance or rejection.

NAMING CRITERIA

The following criteria will be used by the Board in determining whether to name a facility for any individual. The individual must meet one or more of the following criteria:

1. Provided many hours of volunteer service.
2. Consistent with the mission and vision of the District, been known for his/her contributions for the betterment of the community, state or country.
3. Made a significant financial contribution toward that facility or toward the District in general.

The Board retains the right to rename a facility if new information comes to light which might render the name not consistent with the mission and vision of the school district.

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