CDA Public Schools 2020-2021
COVID-19 Infection Control Plan

At the District Level

1. **Promote behaviors that prevent the spread of disease**
   a. Communicate behavioral expectations regarding infection control.
      i. Educate people to stay home when sick or when they have been in closed contact with someone with COVID-19
         1. Review, update and communicate to staff, students and families Policy 3520 Infectious and Communicable Disease with Illness and Return to School Guidelines.
      ii. Teach and reinforce practicing hand hygiene and respiratory etiquette
      iii. Teach and reinforce the use of cloth face coverings to protect others
      iv. Ensure adequate supplies of soap, hand sanitizer with at least 60% alcohol, paper towels, tissues, no touch trash receptacles, face coverings, disinfectant wipes, cleaning supplies, non-contact thermometers, and PPE are available to support healthy hygiene behavior.
      v. Distribute signs or posters and promote messaging about behaviors that prevent spread
   b. Determine what communications and what messaging will be required to both staff and families to provide reassurance that health and safety precautions will be (are) in place.
   c. Create a communication system for staff and families for self-reporting of symptoms and notification of exposure and closure.
2. **Establish continuum of requirements to maintain healthy environments**
   a. Intensify cleaning and disinfection of frequently touched surfaces
   b. Ensure ventilation systems operate properly and increase circulation of outdoor air
   c. Ensure all water systems are safe to use
   d. Modify layouts to promote social distances of at least 6 feet between people--especially for persons who do not live together
   e. Install physical barriers and guides to support social distancing if appropriate
   f. Close communal spaces, or stagger use and clean and disinfect between use
   g. Limit sharing of objects, or clean and disinfect between use
3. **Maintain healthy operations**
   a. Establish plans to protect children, staff, and families at higher risk for severe illness.
   b. Maintain awareness of local and state regulations
   c. Stagger or rotate scheduling, especially consider school busses with limited capacity and social distancing
   d. Create static groups or "cohorts" of individuals and avoid mixing between groups
   e. Pursue virtual events. Maintain social distancing at any in-person events, and limit group size as much as possible.
   f. Limit non-essential visitors, volunteers, and activities involving external groups or organizations, especially with those who are not from the local area
   g. Encourage telework and virtual meetings if possible
   h. Consider options for non-essential travel in accordance with state and local regulations

i. Designate a COVID-19 point of contact for each building
j. Reinforce flexible attendance policies and other educational opportunities during the quarantine period for students
k. Implement flexible and non-punitive leave policies
l. Monitor absenteeism and create a back-up staffing plan
m. Identify critical job functions and positions, plan for coverage by cross-training staff. Create an enlarged pool of trained, reliable substitutes so staff can feel confident staying home when ill.
n. Train staff on all safety protocols
o. Require daily health checks by parents and for staff
p. Encourage those who use District facilities to also adhere to mitigation strategies

4. **Prepare for when someone gets sick**
   a. Prepare to isolate and send home individuals who are sick.
   b. Determine with Panhandle Health the role of the school in contact tracing and notification to staff and families of possible exposure to COVID-19.
   c. Establish with Panhandle Health and communicate COVID-19 specific Illness and Quarantine Guidelines.
   d. Determine exclusion criteria and plans to monitor students and staff for COVID-19 like symptoms.
   e. Encourage those who are sick to follow the [CDC guidance for caring for oneself and others who are sick](#)
   f. Put in place communication systems for:
      i. Individuals to self-report COVID-19 symptoms, a positive test for COVID-19, or exposure to someone with COVID-19
      ii. Notifying [local health officials](#) of COVID-19 cases while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA)
      iii. Notifying individuals (employees, students, parents, etc…) of any COVID-19 exposures while maintaining confidentiality in accordance with privacy laws
      iv. Notifying individuals (e.g., employees, students, parents,) of any facility closures
      v. Advise individuals who are sick when it would be safe for them to return to school based on CDC's criteria to discontinue home isolation
   g. Close off areas used by someone who is sick. Wait >24 hours before cleaning and disinfecting. Ensure safe and correct use and storage of EPA-approved ListN disinfectants including storing products securely away from children.

1. Establish a planning team (administrators, school nurses, teachers, support staff, public health officials, local healthcare providers, parents and students) to implement Infection Control Plan components
   a. **Promote behaviors that prevent the spread of disease**
   b. **Maintain healthy environments**
   c. **Maintain healthy operations**
   d. **Prepare for when someone gets sick**
2. Focus on physical distancing, hand hygiene and mask wearing.
3. Determine what physical infrastructures are required to promote physical distancing (classrooms, hallways, cafeteria, gym, playground, library, offices, school busses, plexiglass barriers, etc…) and isolate ill students and staff.
4. Implement continuum of requirements for the implementation of physical distancing with 6 feet between desks, small class sizes and cohorts. Identify all locations and times where students are in close contact with each other and create strategies to restructure those locations and activities, including school provided transportation.
5. Stagger cafeteria times or schedule in-class dining.
6. Schedule outdoor recess in small supervised groups.
7. Promote outdoor activities and no contact sports.
8. Determine staffing plan for health office and meeting health needs of all students. Determine how students with respiratory symptoms will be triaged to the health room and separated from injured or other ill students.
9. First aid situations, to the degree possible, should be handled by the student and in the classroom to prevent office congregation and possible exposure to COVID-19 ill students in the health office.
10. Set up an "isolation area" and determine staffing plan.
11. Implement symptom screening if appropriate to the level of community spread.
12. Appropriately distribute adequate supplies of soap, paper towels, hand sanitizer (60% alcohol based), tissues, no touch trash receptacles, face coverings, disinfectant wipes, cleaning supplies, non-contact thermometers, and PPE to protect staff and use for students and staff who develop symptoms while at school.
13. Post signs in highly visible locations (i.e., school entrances and restrooms) that promote everyday protective measures and describe how to stop the spread of germs, such as by properly washing hands and properly wearing a cloth face covering.
14. Encourage frequent and scheduled hand washing and use of hand sanitizer.
15. Clean and disinfect high-touch surfaces frequently to prevent transmission of COVID-19 and other infectious diseases.
16. Decrease or eliminate shared use of objects wherever possible.
17. If needed, make changes to enable health and sanitation protocols.
18. Communicate behavioral expectations regarding infection control.
    i. Educate people to stay home when sick or when they have been in closed contact with someone with COVID-19
    ii. Teach and reinforce practicing hand hygiene and respiratory etiquette
    iii. Teach and reinforce the use of cloth face coverings to protect others
    iv. Ensure adequate supplies are easily available (e.g., soap, hand sanitizer with at least 60% alcohol, paper towels) to support healthy hygiene behavior
    v. Post signs or posters and promote messaging about behaviors that prevent spread