Welcome: *Steven Cook, Superintendent; Jed Roberts, Project Manager, FLO Analytics*

- Dr. Cook thanked the volunteer committee members and noted this is the first of 7 meetings.
- Jed Roberts reviewed the agenda for tonight’s meeting.
- Dr. Cook noted that these are administrative meetings open to the public and will include minutes.
- Dr. Cook provided a brief overview of the committee charge, timeline and guiding principles. A key challenge, he noted, will be balancing competing values and interests.
- Mr. Roberts introduced himself and provided his background.
- Jeff Voeller, Director of District Operations, introduced himself.
- Jenna Putnam with FLO introduced herself.
- All attending committee members introduced themselves, including their role and school affiliation, and stated what problem they want to help solve, and what will make the committee process a success.

**Timeline, roles and responsibilities: Jed Roberts**

- Mr. Roberts provided a closer look at the committee timeline (Dec. 3 to Feb. 25). He mentioned that the committee will be deep into its work by the Jan. 7 meeting and will need to have an initial proposal ready for the first Open House on Jan. 21.
- Mr. Roberts described how the initial springboard proposal options were being reworked based on feedback from the Board of Trustees.
- Comments from the first open house will be compiled for the committee to review on Feb. 4.
- The process will repeat in February, with a revised committee proposal, a second open house, a review of public comments, and a final proposal from the committee.
- Mr. Roberts reviewed the roles and responsibilities of the Boundary Review Facilitation Team, and the Boundary Review Committee.

**Student Household Surveys: Jed Roberts**

- Mr. Roberts noted how large the response was to FLO’s parent survey in October. He showed a breakdown, by school, of the number/percentages of completed surveys.
- Mr. Roberts then showed a summary of all survey answers.
- Comments: Is it possible to accept public feedback on boundary revision proposals outside of the two Open House events. Can we also provide details of the proposals online in advance of those events?

**Enrollment Forecast: Jed Roberts**

- Mr. Roberts presented an overview of FLO’s Student Enrollment Assessment, which includes enrollment patterns for elementary and secondary schools in the District.
- Committee request for additional detail showing how many transfers are forced vs. voluntary.
- He then presented an overview of FLO’s Land Use Analysis, which includes residential development.
- Mr. Roberts presented FLO’s Enrollment Forecasts, covering the years 2020 through 2029. This includes grade group and grade-specific forecasts.

**Next Meeting:**

- The next meeting will be Tuesday, **December 10**, 6 PM to 8 PM at Midtown Center.

*Submitted by Scott Maben*