



# **Venture High School Handbook**

**FOR PARENT AND STUDENTS**

1619 N. 9<sup>TH</sup> St., Coeur d'Alene, Idaho 83814 (208) 667-7460

[www.cdaschools.org/venture](http://www.cdaschools.org/venture)

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# A Message from the Principal

On behalf of the faculty and staff, I welcome you to Venture High School. We believe deeply in the extraordinary potential of our students to meet life's challenges and create meaningful, productive lives. Venture High School is fully accredited and designed to help students learn the social and academic skills for lifelong success. Our staff is committed to providing quality instruction and varied learning opportunities for all of our students. Our competency-based approach to instruction and assessment ensures that students have the time and instructional support they need to master academic concepts.

In addition to core subjects and other electives, students have an opportunity to take classes and earn certifications in Family and Consumer Sciences, Child Development, Technology, Manufacturing, Construction and Graphic Design/Print Technology. Our career counselor works with all students to help them prepare for occupations, job openings, and further education opportunities in colleges and universities. We emphasize community projects and many other alternative ways to learn academics and valuable life skills.

At Venture High School, academic competency is a top priority. Our teachers are dedicated professionals second to none. All are highly qualified and have received advanced training both in their subject areas and in working with young people facing challenging circumstances. Our smaller class sizes allow for more innovative, flexible, and supportive instruction and learning opportunities. To support student learning and success, our school promotes life skills, resiliency, responsibility, and accountability. We educate the whole person to promote independent, healthy choices for a lifetime of personal and academic success.

Parent and community participation are essential components of a quality school. We encourage parents to be involved in their students' education and we seek out community resources and input.

I speak for all of us when I say we are excited to be working with your student this school year. Please feel free to phone or email with any questions you may have. My door is always open to you and your student.

Sincerely,

Teresa Kaiser

Teresa kaiser  
Principal,  
Venture High School

# Venture High School's Mission and Vision

**The mission** of Venture High School is to assist students to achieve their highest potential through individual, flexible and structured educational experiences that enhance their academic growth and prepare them for lifelong learning and success.

**The vision** of Venture High School is for every student to graduate with the ability to think critically, communicate effectively, and work collaboratively as successful citizens within their local and global communities.

## Address/Phone#/Office Hours

**VENTURE HIGH SCHOOL**  
**1619 N. 9<sup>th</sup> Street Coeur d'Alene, ID 83814**  
**[Website: cdaschools.org/venture](http://cdaschools.org/venture)**

### Phone Numbers

Main Office .....(208) 667-7460  
FAX .....(208) 765-2299  
Kitchen .....(208) 765-4518  
Support Classroom.....(208) 676-9360

### Office Hours:

Monday by appointment  
Tuesday-Friday 7:30-3:30

**Principal:** Teresa Kaiser  
**Counselor:** Rachelle Smotherman  
**SRO:** Jordan Noble  
**Office Manager:** Caryn Zimmerman

# Daily Bell Schedule

Time	Class
7:50am – 8:55am	1 <sup>st</sup> Period
9:00am - 10:05am	2 <sup>nd</sup> Period
10:10am –11:15am	3 <sup>rd</sup> Period
11:20am - 11:45am	Advisory
11:45am – 12:15pm	Lunch
12:20pm – 1:20pm	4 <sup>th</sup> Period
1:25pm – 2:25pm	5 <sup>th</sup> Period
2:35pm-3:40pm	Extended Learning

# Activity/Extended Learning Schedule

Time	Class
7:50am – 8:50am	1 <sup>st</sup> Period
8:55 am - 9:55 am	2 <sup>nd</sup> Period
10:00am –11:00am	3 <sup>rd</sup> Period
<b>11:05 am –11:55pm</b>	<b>Extended Work Time</b>
11:55 - 12:25	Lunch
12:30pm – 1:25pm	4 <sup>th</sup> Period
1:30pm – 2:25pm	5 <sup>th</sup> Period
2:25pm-2:35pm	Afternoon Break
2:35pm-3:40pm	Extended Learning

# Staff Contacts

Teresa Kaiser: Principal  
[tkaiser@cdaschools.org](mailto:tkaiser@cdaschools.org)

Jordan Noble: SRO  
[jnoble@cdaschools.org](mailto:jnoble@cdaschools.org)

Caryn Zimmerman: Office Manager  
[cdzimmerman@cdaschools.org](mailto:cdzimmerman@cdaschools.org)

Rachelle Smotherman: Counselor  
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Andi Banks: Venture Online  
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Autumn Hawley: Custodian  
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Diana Baker: CTE, Family and Consumer  
Science  
[dbaker@cdaschools.org](mailto:dbaker@cdaschools.org)

Lena Cooley: CTE, Graphic Design  
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Ben Higgs: CTE, Engineering & Technology  
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Donal Doering: Social Studies  
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Chase Posey: Social Studies  
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Jessica Gaynor: ELA, Social Studies  
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Skyler Mantz: Special Education  
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Tony Hook: P.E., Health  
[ahook@cdaschools.org](mailto:ahook@cdaschools.org)

Valerie Martin: Food Service Manager  
[vmartin@cdaschools.org](mailto:vmartin@cdaschools.org)

Marybeth Wetsch: Food Service  
[mwetsch@cdaschools.org](mailto:mwetsch@cdaschools.org)

# Graduation Requirements

<b>ENGLISH</b>	<b>8</b>		<b>SOCIAL STUDIES</b>	<b>5</b>
English 9	2		U.S. History	2
English 10	2		American Government	2
English 11	2		Economics	1
English 12	2		<b>FITNESS &amp; HEALTH</b>	<b>2</b>
<b>SPEECH</b>	<b>1</b>		PE	1
<b>MATHEMATICS</b>	<b>6</b>		Health	1
Algebra-1 (full year)	2		<b>HUMANITIES</b>	<b>4</b>
Geometry (full year)	2		World History	2
Senior Math	2		<b>TECHNOLOGY</b>	<b>1</b>
<b>SCIENCE</b>	<b>6</b>		Computer-based Technology	1
Physical Science	2		<b>SENIOR PROJECT</b>	<b>1</b>
Life Science	2		<b>ELECTIVES</b>	<b>12</b>
Additional Science	2		<b>TOTAL</b>	<b>46</b>

## Career Counseling

Venture High School has a full-time career counselor who maintains and equips students with information about applying for jobs, career exploration, college admission, testing (ACT, SAT, interest inventories), completing the FAFSA (“Free Application for Federal Student Aid”), searching for scholarships, creating resumes and more.

# 2022-2023 Venture High School Calendar

## 2022 ~ 2023 Calendar for Venture High School

Wednesday, August 24	Registration BBQ (Noon - 6:00)
Tuesday, September 6	First Day of School
Thursday, September 23	Picture Day
Friday, October 7	No School (Flex Day)
Wednesday, October 12	PSAT (No School for seniors/1:00 release 9-12)
Friday, October 28	Halloween BBQ and Picture retake day
Friday November 11	No School Students/Certified Staff workday
Friday, November 18	Holiday Dinner for Students
November 21-25	No School (Thanksgiving Break)
Thursday, December 1	Evening Conference/exhibits
Friday, December 2	End of Trimester 1
Monday, December 5	New Student Orientation
Tuesday, December 6	First Day of trimester 2
Dec. 26 – January 6	No School (Holiday Break)
Friday, January 27	No School Students/Staff work day
Friday, February 17	No School
Thursday, March 9	Evening Conference/exhibits
Friday, March 10	End of Trimester 2
Monday, March 13	New Student Orientation
Tuesday, March 14	First day of Trimester 3
Friday, March 17	St. Patrick's Day BBQ
March 27-March 31	Spring Break
Tuesday, April 11	SAT day: <u>9th, 10th, 12th</u> No School: only - Gr. 11 attends school for SAT tests.
Friday, June, 2	Summer is coming BBQ
Wednesday, June 7	Student Exhibits
Thursday, June 8	Graduation
Friday, June 9	Last Day of School (Early release @12:30)
Monday, June 12	Possible Make up/Staff work day



# Venture School Policies and Procedures

The following are some of the school board policies regarding student behavior. You can view the district's policies in their entirety by visiting the web site at [www.cdaschools.org](http://www.cdaschools.org).

## SAFETY

### **The following expectations are focused on student safety:**

**CAMPUS:** Venture High School is a closed campus, meaning, once students arrive, they stay on campus until finished with classes for the day. If leaving prior to that, student must sign out at the front office. Once students are finished with classes they must leave campus. If a student leaves campus without permission, he or she will be marked truant for the rest of the day.

**VISITORS:** No visitors are allowed. (Violators may be cited for trespassing). Parents are an exception. Parents are welcome anytime; please check in at the office; if you wish to speak with a staff member please call for an appointment.

**PARKING LOT:** Students are to park in the designated 9<sup>th</sup> Street parking lot only. No speeding in the parking lot area (10 mph max.). ***Students cannot be in the parking lot, their cars, or other's cars at lunch.***

No parking in the staff lot (north parking lot). The parking lot is off limits once you leave your vehicle. Make sure you have all that you need for the day before leaving your vehicle. Bikes, bike area, and skateboards are off limits until after school.

**Venture High School is a DRUG, ALCOHOL, TOBACCO FREE ZONE,.** Any form of tobacco, drugs, alcohol or weapons found on you, on school property, or in cars will result in suspension, citation, and/or referral to law enforcement.

## RESPECT

### **The following expectations are focused on respect for self and others:**

**RESPECTFUL INTERACTIONS:** Fighting, harassment of any kind, (racial, sexual, verbal, cell phone, email, text messaging, computer, etc.), bullying, drawing inappropriate pictures, or making threats to do harm to another person or property will not be tolerated. Any person participating in these behaviors is subject to suspension, citation, and/or referral to law enforcement.

**RESPECTFUL LANGUAGE:** Profanity – Vulgar, obscene or profane language, whether spoken, in writing, or gesture, is not allowed.

**RESPECT FOR THE CAMPUS:** Students are expected to help maintain a clean, safe and pleasant environment.

**RESPECT IN THE CLASSROOM:** Classrooms must be respectful, safe environments for all. Behaviors of Insubordination towards staff, refusal to follow instructions or to self correct are not acceptable.

# SUCCESS

**The following expectations are focused on student success:**

## **ATTENDANCE:**

Because attendance is so critical for student success, time has been built into the schedule to allow students to make up the time and learning missed during an absence.

**Here are the key features of Venture High School's attendance policy:**

### **Unexcused Absences:**

- **A maximum of three unexcused absences are allowed per trimester.** When a student misses from 1 - 3 days or has an excused absence, he or she must stay for extended learning on the first day back to school for as long as necessary to make up any missing work. Extended learning period ends at 3:40. Students will be dismissed as soon as all work is caught up. They may return for multiple days of extended learning until all work is made up.
  - **If a student has exceeded the limit of 3 unexcused absences, he or she MUST stay after school to make up every hour missed in required/core subjects.** For example, if a student misses a day of school and 4 classes are core subjects and one class is an elective, then 4 hours of classes must be made up after 2:25.
  - During the extended learning period, students may make up missing work, work on academic skills packets or read. They may not sleep or engage in Internet searches unrelated to school work.
  - Credit will be granted after the time is made up.
- Three tardies in any class per trimester will be entered as an unexcused absence for that period.
- Twenty minutes late to any class will be entered as an absence.
- Students who have missed 9 days of school and have not made up time will be withdrawn.

**Excused Absences:** School sanctioned activities, doctor appointments, visits to probation and court appointments are considered excused absences when legitimate documentation is provided, but any work missed will still need to be made up during extended learning time beginning at 2:25 pm.

Family vacation/activities, sport or other camps, or a lack of transportation, etc. will not be an excused absence.

**\*Notes for Absences:** When a student misses school due to doctor's appointment, court, etc. they need to bring documentation the first day they return to school confirming the reason for their absence in order to change those absences from unexcused to excused.

## **ELECTRONIC DEVICES**

Electronic devices are not permitted during school time, except during lunch. If an electronic device is seen or heard during the school day, the student will be asked to hand it in to the teacher. It will be returned at the end of the day. On the third offense, it will only be given to a parent or guardian. Parents can reach students by calling the office at (208)667-7460

## **DRESS CODE**

At Venture High School we are committed to maintaining an environment that promotes the health, safety, and well-being of our students while preparing students for a successful experience in the workforce. The district dress code includes the following:

Any slogans that reference drugs, alcohol, profanity or other offensive language or images are not permitted

- Shorts and skirts must be mid-thigh (fingertip length)
- Tops need to overlap the top of the pants, shorts, or skirt Tank-tops, see-through, and low-cut tops should not be worn
- The shoulder strap of all shirts must be at least 2-inches and the arm hole small enough that the torso is covered.

**Consequences for not following the dress code:** Parent phone call to bring a change of clothes; if clothes can't be provided, spend the day in ISS; conference with parent and student.

# Venture Student/Parent Agreement

As a student at Venture High School, I agree to the following terms and conditions. I understand that failure to comply with these expectations will result in my withdrawal from Venture High School.

I agree to:

- Comply with all district guidelines. These include, but are not limited to, guidelines governing dress, behavior and academic achievement.
- Maintain passing grades in all classes.
- Achieve positive progress in credit attainment.
- Not exceed more than 3 absences per trimester.
- To make up all absences during extended learning. A doctor or court note, with the student's name, is Venture's only "excused" absence.
- Follow the tardy policy. Every 3rd tardy to the same class period equals one unexcused absence.
- No cell phone use, except during lunch time and before and after school.
- The parking lot is off limits during school hours.

As the parent of a Venture High School student, I agree to support my student in the attainment of his/her high school diploma by doing the following:

I agree to:

- Comply with getting my student to school on time each day
- Comply with and support all district guidelines. These include, but are not limited to, guidelines governing dress, behavior and academic achievement.
- Participate in a minimum of one student conference night per school year, and any additional conferences addressing inadequate student progress
- Support student in making up absences or missing work during extended learning time
- I understand that my failure to support my student may result in my student being asked to attend another school, and/or not graduating.