

LCCHS Class of 2021 Senior Yearbook Information

Deadlines: Senior Deadlines:

October 31, 2020 Senior Portraits Due

November 30, 2020 Senior Ad Due

Senior Portraits:

Regular school pictures will be taken by the school picture photographers during registration for all seniors. Seniors have the option to choose to purchase professional senior portraits in place of their school portrait. Professional portraits are not required; all seniors have the option to use their school photo. Professional senior portraits can be used to replace the school portrait. Student names will be listed as their legal name on file with the school as the day that senior portraits are due, name changes will not be made after this date. Sorry, no exceptions. Since the photo can be used legally for identification purposes, the following requirements will be in effect for any senior choosing to submit a professional portrait:

Portrait format:

- Wallet size, typically 2X3 inches- larger file size better
- **Vertical shot from the waist up** (Horizontal portraits will not be published). No full-length shots. (see examples below)
- Include only the senior with nothing blocking any part of the face (**no props, flowers, hats, sunglasses, animals, or other people**)
- Can be inside or outside shot
- No soft focus
- **Frontal view**, student must be looking at camera, not taken from the side, above, or below- front view (nothing blocking any part of face)
- Professional quality (school photo will be used if portrait submitted is not professional quality/resolution)
- Student name submitted with picture **MUST** be the legal name on file with the school. Please indicate "senior picture" in description. Please use your business name in the "name" field. Please use YOUR email/phone number information.
- Portraits may be cropped to fit
- Portraits must include at least all of head and shoulders. No 'close-up' photos allowed
- Black and white or greyscale is allowed.

Dress Code:

- School dress code will be enforced. Please review the dress code online in its entirety here:
<http://www.cdascshools.org/cms/lib07/ID01906304/Centricity/domain/33/policies/500/517%20Student%20Dress%20Code%2010-7-13.pdf>
- Not following the dress code will prevent your portrait from being published. Notifications will not be given. Your school picture will be used instead.

Submission format/instructions:

- Students are responsible for supplying this submission information to their photographers.
- All photos must be submitted by uploading to the eShare online program.
 - <http://www.hjeshare.com> The school code is: twolf
- Please submit only one choice per student unless you are asked to submit another picture.
- The eShare file software has its own confirmation page when you have successfully uploaded the file. Please make sure the information is all spelled correctly. Please make sure to include the business name in the "name" field and the business email/phone number information in those fields. Put the student's legal name in the "student name" field.
- Digital portraits must be at least 300dpi in jpeg format (cell phone photos and Facebook files will not work).
- **Pictures will not be accepted via hard copy prints or on any other media format (CD's, email, flash drives, etc).**

The deadline for portrait submission is **October 31, 2020**. **If you wait until the last minute to submit the pictures, you are running a risk since we need 48 hours to update the online submission list.** The most recent, available ID photo will be used in place of a senior portrait if a senior portrait is not submitted by the deadline or does not meet the above criteria. Final say on the appropriateness of all senior pictures is left to the discretion of the

administration. Only students who are currently enrolled at LCHS by the photo deadline will be included in the senior portraits section of the yearbook. The yearbook staff reserves the right to crop the picture as needed.

Photographers—PLEASE make sure an appropriate head shot is taken during the session. Please use these guidelines to help students pick out an appropriate picture for the yearbook.

Sample Senior Portrait that fit the requirements-



Please note that the photos are straight on, at eye level, not from above or below, and that these are not “over the shoulder” or “looking back” poses. There is also nothing blocking the face in any way.

Senior Yearbook Ad Examples

Below is the basic format of yearbook senior ad pages (a left and right page are shown). Font and picture placement are not exact as we try to make every ad unique to the student. The dimensions below are only for visualization, they are not the actual size of ads.

Name

100
character
message

1/8 pg - \$50

Name

200 character message

1/4 page - \$80

Name

100
character
message

1/8 pg - \$50

Picture

Picture

Name

400 character message

1/2 page - \$150