



# ATTENDANCE AND TARDY POLICIES

## District Incentive for School Attendance

Success begins with attendance. The Coeur d'Alene School District will be hosting another back to school attendance campaign this year, encouraging students and families to make attendance at school a priority all year long. Prizes will be given away to students with perfect attendance each week, for the first 10 weeks of school. (Examples of weekly prizes are: \$50 gift cards to various local stores, gas cards, gift certificates). Students who earn 100% attendance for the first 10 weeks of the school year will be entered into a drawing for a free iPad or iPad mini.

At Lake City High School, we feel that regular and prompt attendance in classes is of utmost importance to insure the quality education of the child. Students are expected to be in their assigned areas at all times.

The Board of Trustees hereby establishes the following attendance policy governing absences and excuses for the students of the district:

In accordance with Policy 3040, the right to attend school is fundamental and purposeful. Along with this right is the responsibility to attend school faithfully and regularly. This responsibility rests with the student and with the parent or guardian, and is basic in order to meet the instructional goals of District 271 and the Compulsory School Attendance Laws of the State of Idaho.

The instructional program of the District is based upon regular daily instruction and interaction between the student and teacher. Therefore, poor attendance is a disruption to the instructional programs of students who attend school on a regular basis. Many teachers have daily points that can only be earned by participating in class activities.

Each school shall keep accurate records and establish procedures for monitoring and holding students accountable for unexcused absences.

The following Attendance Policy information applies to all students in grades 9-12.

### **TARDIES**

A student is considered tardy if he/she is not in the room and moving expeditiously to their seat when the bell rings. The individual instructor will deal with the first and second tardies. The third tardy will also result in parent notification and night school assigned. Subsequent tardies will result in additional and increased discipline steps.

### **90% ATTENDANCE RULE Board Policy 3040**

A student who accrues five or more days of absences in any class shall lose credit for the semester. Credit will be reinstated when: a) the student passes an end-of-course assessment (EOCA) in which the student has lost credit, and b) the student has a passing grade for the course.

If a student takes the EOCA and consequently loses credit, he/she may appeal to an academic committee if said student feels he/she has the minimum competency in the course work, but that was not reflected in the exam, and there are extenuating circumstances for violating the 90% attendance rule. The exam must be taken before any appeals will be granted.

Courses which are performance based, such as music, Drama, technology, P.E., professional-technical, aide positions or YVA, may choose to have evaluations in which the student performs or presents a portfolio of semester work.

Work missed due to excused absences will be made up at a time to be arranged by the teacher/department.

Absences will be dealt with through a series of steps that include parent notification and conferences. Disciplinary action will be taken when unexcused absenteeism occurs. These actions may include: Detention, In-School Suspension, Night School, Out-of-School Suspension, Notification to Prosecutor's office as Habitual Truant, Driver's License Suspension.

### **TRUANCY Board Policy 3040**

As defined by Idaho law, a habitual truant is any pupil who, in the judgment of the Board of Trustees, repeatedly has violated the attendance regulations of the School District, or any child whose parents or guardians, or any of them, have failed or refused to cause the child to enroll and regularly attend school.

As directed by Idaho law, the Board shall file a truancy petition with the magistrate Court of Kootenai County whenever it determines that the parents or guardians of any child are failing to meet compulsory school attendance requirements.

Truancy, (unexcused absence) is defined as:

- absent without the knowledge and consent of parent/guardian, or instructor
- absent from classes after once arriving on the campus, and without consent of the school.
- leaving campus without signing out in the office.
- obtaining a pass to go to certain place and does not report there.
- becoming ill and going home or staying in the restroom instead of reporting to the office.
- failing to excuse all absences within two (2) school days of returning to school.